

play it 
forward

play-itforward.org

**Annual Review
2021/2022**

Introduction from the Chairman

Play it Forward UK and **Play it Forward Zambia** are two charities with separate boards of local trustees. Our education, health, nutrition, gender equality and sanitation projects are operated from Zambia where we have 17 local employees. The balance of influence with regards to priorities and focus lies with the Zambian operation with some guidance and funding provided by the UK.

In the last few years, we have transformed from an organisation that provided grants to one that receives grants and delivers high quality projects. We are working with Comic Relief to help return 750 girls to education and with the Mercury Phoenix Trust (Freddie Mercury's foundation) to provide sexual health education programmes. In the last two years, we have been trusted by 13 grant providers to deliver projects for young people in Southern Zambia. Our relentless focus on measuring the impact of our projects and on safeguarding sets the foundations for all our work.

Millions of young people in Southern Zambia struggle to obtain an education, live healthy lives and to fulfil their potential. By helping children and their families meet these basic needs, **Play it Forward** is also helping break the cycle of poverty and develop community leaders for the future. In the following pages, I am proud to be able to share an account of some of the work that we have undertaken in the last year to improve the livelihoods, education, health and prospects of children and families in Southern Zambia.

Having visited many of the projects personally and spent many days in Zambia, I am inspired by the commitment of our Zambian staff to the people in their communities and their passion for the work. I have witnessed its results: the remarkable difference in children's energy levels that a borehole makes at a rural school; the unique power of football to break down gender stereotypes and help deliver sexual health programmes; the difference that daily nutrition and mentoring can have on the prospects of a child. Seeing Emmanuel off to the best university in Zambia on a scholarship following an incredibly difficult upbringing was a particular highlight. Although nothing can really match witnessing our senior girls team being promoted to the Zambian Women's Super League. The girls in that team all came to **Play it Forward** as young children from vulnerable situations and have been empowered by our organisation and by football to reclaim their rights. They are an inspiration to the community and to all of us.

The majority of funding from **Play it Forward UK** went to **Play it Forward Zambia** to operate education, nutrition and health projects in Southern Zambia including the **Play it Forward** football academy. Many of the players in the academy are now trained and accredited community sexual health educators who regularly visit schools to improve the health of local young people. Covid-19 restrictions meant it was more difficult to undertake water and infrastructure projects in more rural areas but this work will restart once conditions allow. This annual review provides an insight into some of these projects. **Play it Forward** (in the UK and Zambia) keeps bureaucracy to a minimum. The trustees cover all of the running costs and are committed to doing so in the future. The boards of trustees in the UK and Zambia inspect the quality and sustainability of every project and we use local experts to assist where necessary. None of the work described in this document would be possible without the commitment of our staff and the dedication of those who work on the projects and for **Play it Forward**. To everyone involved, I offer my heartfelt thanks.



Oliver Brendon
Chairman, **Play it Forward**



About Us

VISION



Our vision is a world in which every young Zambian has the opportunity to reach their full potential and thrive.

MISSION



Our mission is to empower young Zambians to develop sustainable livelihoods through quality education and health activities.

WHAT WE DO



Play it Forward inspires and empowers a whole new generation of young people to take control of their lives. Our support, on and off the football pitch, ensures that young people emerge from our programmes with new skills to succeed in school, the workforce and in life.

WHERE WE WORK



Most of our work is in remote, rural regions in the Southern Province of Zambia. These are areas that suffer from especially high levels of poverty and low levels of educational achievement. Isolated from governmental services, they can often be overlooked.

OUR PARTNERS



Our projects take a holistic approach to meeting these challenges using the extensive experience of our partner organisations. Motivated by passion and local knowledge, these organisations are well-equipped to produce powerful results in a cost-effective way.

Our Goals



IMPROVE SCHOOL INFRASTRUCTURE,
ATTENDANCE & ATTAINMENT



IMPROVE HEALTH AND WELLBEING



IMPROVE EMPLOYMENT OPPORTUNITIES

Sustainable Development Goals*

Play it Forward is committed to supporting the following 6 Sustainable Development Goals (SDGs)



* The 17 Sustainable Development Goals (SDGs) of the 2030 Agenda for United Nations Sustainable Development mobilize efforts to end all forms of poverty, fight inequalities and tackle climate change, whilst ensuring that no one is left behind.

62%

OF CHILDREN
ON OUR
PROGRAMMES
ARE GIRLS



900

HIV EDUCATION
SESSION DELIVERED

12

 CLASSROOM
BLOCKS BUILT

660

NUTRITIOUS
MEALS
SERVED
EVERY
WEEK

14

LOCAL STAFF
IN ZAMBIA

120

COMMUNITY
HEALTH VOLUNTEERS
TRAINED



COMMON GOAL

We are excited to announce our membership of the Common Goal community!

Common Goal is a pledge-based philanthropic movement that exists to unite the football community in tackling the biggest challenges of our times. Repurposing football, for good.

Being part of this community will increase opportunities for funding, knowledge and expertise as well as visibility.

Our Commitment

Our generous trustees cover the core running costs of the UK charity, everything from salaries to costs associated with project monitoring visits to our partners in Zambia. Thanks to this generous support, 100% of every penny raised by Play it Forward will go to the projects we support - so you can rest assured that your donation will be making a positive impact where it's needed most.



UK Trustees Visit Zambia

In February 2022, three of our UK trustees travelled to Zambia as part of a monitoring visit. They took this opportunity to meet with three of the Play it Forward Zambia trustees to strengthen communication and governance between the boards. This was the first time the boards had met in person due to the Covid-19 travel constraints.

During the visit the trustees visited projects in our three impact areas; Health and Wellbeing, Education, and Livelihoods, all over Southern Province. They went to schools, rural villages, football pitches and farms, learning how Play it Forward serves the young people of Zambia.

As part of their commitment to monitoring, the trustees visited two of our long-term partner schools; Nakawa Pre-School and Kansumo Community School. The trustees were impressed with the timely completion of the new double classroom block at Kansumo, which has given 70 children a safe and comfortable space to learn. The school vegetable garden at Nakawa had also made great progress and was supplying enough food to provide free school lunches for all 74 children.



All Play it Forward trustees meet 3 times per year to discuss progress made on charitable objectives, fundraising and how to manage the charity's resources responsibly and effectively. These trustee and staff meetings are full of energy, creativity and ambition - tackling challenges and setting out the future direction of the charity. All trustee trips to Zambia are generously funded by our Chairman and Founder, Oliver Brendon.

We are extremely fortunate to have such a dedicated and diverse team of trustees who bring a wealth of knowledge and experience from different sectors. But one thing they all have in common is their shared commitment to supporting some of the most disadvantaged children in Zambia.



New Feature Video

For a week in November 2021, we were joined by videographer Raphaëlle Gasse, who helped capture inspiring stories from the field of our staff and beneficiaries.



Commonwealth Queen's Baton Relay

Thanks to the hundreds of Zambian school children that took part in the Commonwealth Queen's Baton Relay in November 2021. The event celebrated and embraced diversity and inclusion through the promotion of global sport for development.

Play it Forward had the privilege of being selected as the host organisation in Livingstone. The event included a mini relay around the Livingstone Civic Centre, where Batonbearers ran, walked, raced in wheelchairs, and skateboarded through the streets as a live band performed the soundtrack for the journey. British High Commissioner Nick Woolley finished the relay holding the baton in Devil's Pool on the edge of the mighty Victoria Falls!



You can watch our new feature video on YouTube by [clicking here](#)

Or at <https://www.youtube.com/watch?v=r98ColIPrNA>

You can subscribe to our YouTube channel, too: [youtube.com/@play-itforward](https://www.youtube.com/@play-itforward)



Fundraising Highlights

LONDON MARATHON

Our trustee Joe Thompson took our first ever London Marathon place, with many others doing it virtually as a solo effort or as part of a team relay. The event raised a total of £14,733.

QUIZ NIGHT & AUCTION

We are so grateful to everyone who joined us at the Play it Forward Quiz and Auction in March 2022. A final thank you to everyone who made this evening, including our trustees, volunteers and our resident quiz master, Leo Humphries! The event raised a total of £8000.

EY ZAMBIA CORPORATE DONATION

We are grateful for the corporate donation of a motorbike from EY Zambia. The bike will be used to get some more rural health, education and nutrition projects in the Southern Province.



FOOTBALL-A-THON FUNDRAISER

Thanks to the Spark Foundry media agency for hosting a company football tournament. The event raised a total of £2,180.

THE ROTARY CLUB OF LIVINGSTONE

The Rotary Club of Mosi-Oa-Tunya donated over 160 assorted books to our 'Readers and Leaders' Literacy Club'. All 120 of our academy players now have free access to the books, promoting a reading culture that inspires creativity and learning.

COFFEE & CAKE SALE

The morning event hosted at the Brendon's house saw over 20 people attend on the day. Donations and generous support from Angela (The Fashion Spy), Ana (Mini Humans) and Clare (TropicSkincare). The event raised a total of £400.



Getting Involved

We really recognise the value of our amazing team of dedicated volunteers, who are integral to the success of the charity. Here we have attempted to credit everyone who gave their time and energy and contributed in some way or another. Thank you for your continued support and enthusiasm!



Our Volunteers

Angela - helped at the coffee morning.

Ana Paroche - helped at the coffee morning.

Alfie Souter - volunteered as a football coach in Zambia.

Brais Acebal - gave time supporting our football coaches in Zambia.

Beau Brendon - ran the Virtual London Marathon solo.

Ben Morrison and family - ran the Virtual London Marathon as a relay.

Caroline Leon - walked the Virtual London Marathon solo.

Clare - helped at the coffee morning

Dave Courtley - cooked a 3-course diner as an auction prize.

Emi Webber - designed this annual review.

Joe Thompson - ran the official London Marathon.

Jenny James - donated a first aid course as an auction prize.

Joyce Goldoni - hosted an Instagram photography fundraising competition.

Lee, Dave & Tom - walked the Virtual London Marathon (with pub stops).

Leo Humphries - gave his time as quiz master.

Matt Hudson and family - ran the Virtual London Marathon as a relay.

Neil - donated hundreds of pairs of football boots through his charity.

Nicole Nymoan - donated football kits and boots.

Paul Conaghan - donated a dinner voucher as an auction prize.

Pete Edwards and family - ran the Virtual London Marathon as a relay.

Seb Schyberg - donated a golf day auction prize.

IN FOCUS

Project Cost

£14,303

Location

Southern Province,
Zambia

No. of Beneficiaries

60

Details:

 Academic Support

 University application
guidance

 Living cost bursaries

Related SDGs



Orphan and Vulnerable Children Support

Although Zambia has made commendable progress in increasing access to education, more than 250,000 children are still out of school. And for those lucky enough to go school, only 4% will go on to higher education. Even for the brightest students from poor backgrounds, there exist few opportunities to thrive in education on merit alone. This is the case with Emmanuel and Francis, who were born in Dambwa Central, a particularly deprived area of Livingstone.

With the guidance and support from our education officers, both boys secured a 75% scholarship to study at universities in Zambia. Emmanuel started Environmental Health Management at the University of Zambia and Francis enrolled on a BSc in Agriculture at Rockview University. We wish them the best of luck as they leave Livingstone for the very first time.



For several years, Play it Forward has provided additional academic support in English, Science and Maths for grade 7, 9 and 12 students who are taking exams. These group tutoring sessions run 5 times per week throughout the year.

EDUCATION
plays a **CRUCIAL ROLE**
in **protecting children**
from *abuse* and *exploitation*,
as well as **HELPING** to
BREAK DOWN
—— the cycle of ——
intergenerational poverty

Emmanuel, aged 19, was the first player at Play it Forward to come through our development programmes and start university. Looking ahead, Emmanuel has big aspirations of working in toxicology in environmental change programs and climate justice.



IN FOCUS

Project Cost

£5,867


Location

Livingstone, Zambia

No. of Beneficiaries

466

Details

 Focus Group discussions on GBV

 Radio broadcasts

 SRHR services

Related SDGs



Girls' Empowerment

Gender Based Violence (GBV) is widespread in Zambia and affects women and girls disproportionately, with a recent survey reporting that 36% of Zambian women have experienced physical violence at least once since the age of 15. More than half of these women never sought help or told anyone about the violence they had experienced.

Throughout the year, Play it Forward and partners NOWSPAR, ZCCP and On Call Africa, engaged in various events and campaign to empower young girls and women. During the '16-days of Activism to end GBV' campaign, we organised focus group discussions that also involved boys in the discussion of domestic violence and ending inequalities around HIV/AIDS.

Some of the girls were broadcast live on the local radio station, raising awareness over GBV at household level and encouraging girls and women to speak out and seek help through existing community support groups.

Our ongoing GOAL project with NOWSPAR provides information to young girls to ensure they make the right choices about their bodies, know where they can access SRHR services and also learn about various harmful traditional practices that prevent girls from realizing their full potential.



IN FOCUS

Project Cost

£19,2300 (Year 1)




Location

Sinazongwe District,
Zambia

No. of Beneficiaries

150 girls who are out of school

Details

-  New girls' football league
-  SRHR & Life skills sessions
-  Education & entrepreneurship

Related SDGs



Own Your Destiny

We are thrilled to have started our 3-year 'Own Your Destiny' project funded by Comic Relief and the Scottish Government. The goal of the project is to re-enrol 750 girls who dropped out of school between the age 18-25. We are working in partnership with School Club Zambia, another education NGO based in the Sinazongwe District, a five hour drive from our country office in Livingstone.

This 3-year programme called 'Own Your Destiny' includes Sinazongwe's first ever girls-only football league. Our specially designed football curriculum aims to build knowledge of sexual and reproductive health and rights (SRHR) and life skills, empowering and supporting girls to live happy and healthy lives and to become leaders within their communities.

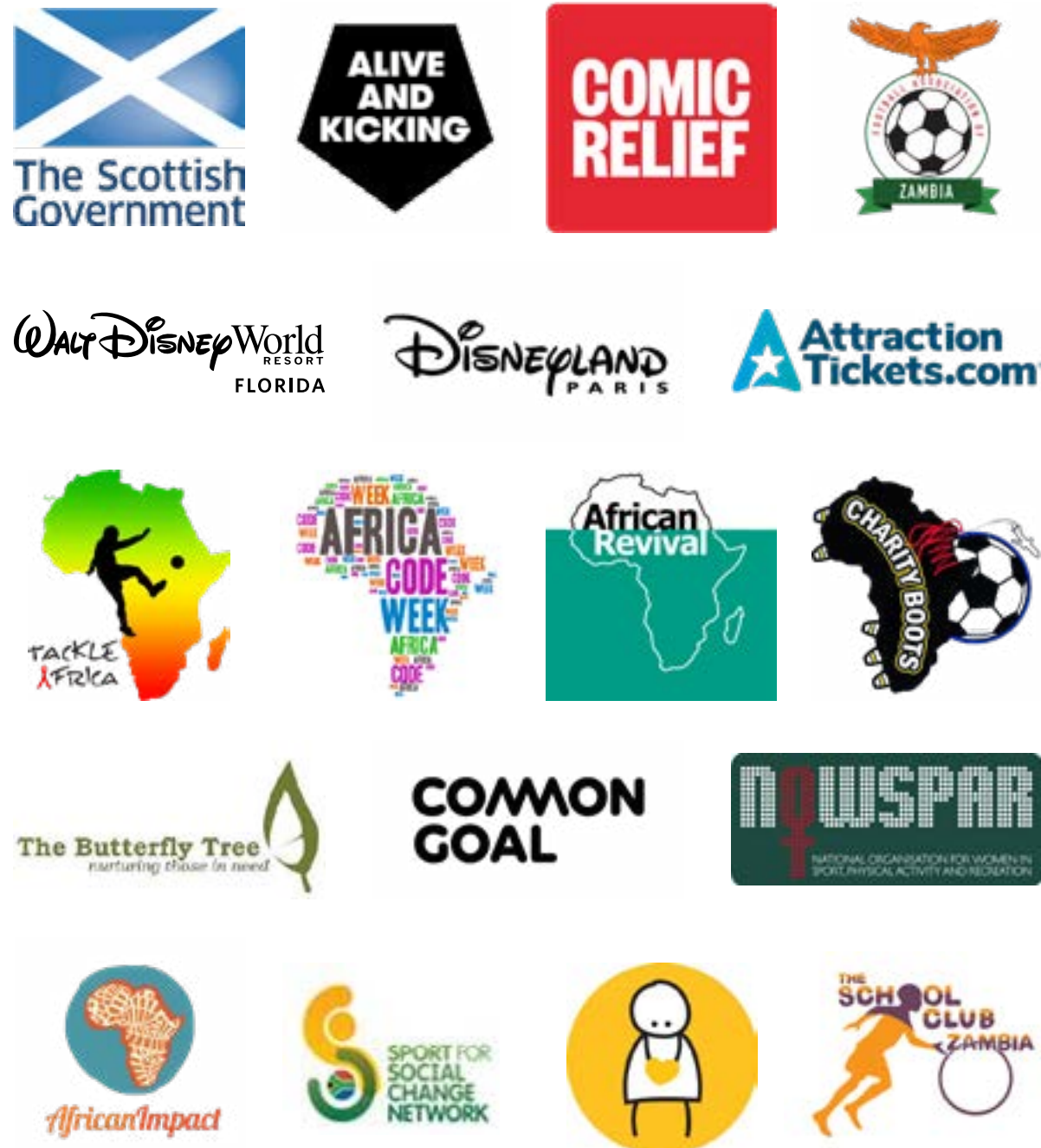
Implemented in partnership with local health clinics and schools and facilitated by peer coaches, the project addresses different important health topics - such as prevention and transmission, clinical services, healthy relationships and contraceptives, and life skills - including self-awareness, peer pressure, decision-making and entrepreneurship.

This multi-faceted programme brings together literacy and numeracy training; sexual and reproductive health education; entrepreneurship, saving groups and start-up grants alongside key life skills delivered through football drills to provide the best socioeconomic environment for girls to return to education.



Our Supporters & Partners

Play it Forward would like to thank our institutional donor and partners for their support in 2021/2022. Their sustained commitment to our mission enables us to continue connecting children and young people in Zambia with life-saving health information and services, quality education and life-skills.



Trustees and Staff Profiles

Oliver Brendon Chairman

Oliver is a Co-founder of Play it Forward and has been the vision and energy behind its mission. He is also founder & CEO of the successful e-commerce company Attraction Tickets Direct, now known as Attraction Tickets Ltd. Oliver has been progressively more involved in the support of charity projects across Zambia.

Joe Thompson Treasurer

Joe qualified as a chartered accountant with KPMG before a 20+ year corporate finance career with a number of leading investment banks and UK PLC's. He is now an independent consultant advising companies on capital raising and strategy.

Sasha Brendon Trustee

Sasha has over 20 years' experience in the travel industry as a product manager. Since having children, Sasha has become more concerned with children's welfare and education and is involved with school PTA's and fundraising for children's charities.

Chibwe Henry Trustee

Chibwe is an experienced and innovative NGO and international development management professional with a strong track record of working for and building local, national and international charities and grantmakers. She is partnership manager for DFID at Comic Relief.

Pete Edwards Trustee

Pete has worked in the media and marketing industry for more than 25 years. Currently Pete is a non-exec director for B2B business services group Crimtan and a consultant at the French advertising and media network, Publicis.

Jane Caujolle Trustee

Jane founded Townhouse Concierge, where she now heads up a team of 13 handpicked experts, offering the very best in private client services to an international ultra-high net worth clientele. She has experience advising and guiding her clients in a range of not-for-profit projects.

Jake Criswick CEO

Jake brings experience in project management and logistics having previously worked for COOPI in Nigeria and Malawi and Raleigh Tanzania. Currently studying for his MSc NGO and Development Management, University of East London.

Report of the Trustees



PLAY IT FORWARD INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the Board of Trustees of PLAY IT FORWARD

I report on the accounts of the charity for the period ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiners' statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act, have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M S Caldicott

Mr M S Caldicott ACA FCCA CTA

for and on behalf of White Hart Associates (London) Limited
Chartered Accountants & Statutory Auditors
2nd Floor, Nucleus House
2 Lower Mortlake Road
Richmond
TW9 2JA

DATE: 15.11.2022

Statement of Financial Activities for the 12 months ended 31 March 2022

| | Notes | Unrestricted Funds £ | Restricted Funds ¹ £ | Total funds 2022 £ |
|--------------------------------------------------|-------|-------------------------|------------------------------------|--------------------------|
| Income & endowments from: | | | | |
| Donations and fundraising activities | 3 | 67,521 | 46,566 | 114,087 |
| Total income | | 67,521 | 46,566 | 114,087 |
| Expenditure on: | | | | |
| Charitable grants | 4 | (69,181) | - | (69,181) |
| Support costs | 5 | - | (45,881) | (45,881) |
| Total expenditure | | (69,181) | (45,881) | (115,062) |
| Net income/(expenditure) before transfers | | (1,660) | 685 | (975) |
| Gross transfers between funds | | - | - | - |
| Net movement in funds | | (1,660) | 685 | (975) |
| Reconciliation of fund: | | | | |
| Total funds brought forward | | 32,557 | 10,507 | 43,064 |
| Total funds carried forward | 11 | 30,897 | 11,192 | 42,089 |

Statement of Financial Activities for the 12 months ended 31 March 2021

| | Notes | Unrestricted Funds £ | Restricted Funds ¹ £ | Total funds 2021 £ |
|--------------------------------------------------|-------|-------------------------|------------------------------------|--------------------------|
| Income & endowments from: | | | | |
| Donations and fundraising activities | 3 | 30,621 | 7,683 | 38,304 |
| Total income | | 152,363 | 7,683 | 38,304 |
| Expenditure on: | | | | |
| Charitable grants | 4 | (70,891) | (183) | (71,074) |
| Support costs | 5 | - | (17,610) | (17,610) |
| Total expenditure | | (70,891) | (17,793) | (88,684) |
| Net income/(expenditure) before transfers | | (40,270) | (10,110) | (50,380) |
| Gross transfers between funds | | - | - | - |
| Net movement in funds | | (40,270) | (10,110) | (50,380) |
| Reconciliation of fund: | | | | |
| Total funds brought forward | | 72,827 | 20,617 | 93,444 |
| Total funds carried forward | 11 | 32,557 | 10,507 | 43,064 |

¹Restricted Funds relate to donations made in response to specific projects. This includes the Operational Costs fund which is fully funded each year by the Trustees to cover the operating costs of the Charity, thus ensuring that all other income raised can be used on charitable grants.

Balance Sheet as at 31 March 2022

| | Notes | 2022 £ | 2021 £ |
|-------------------------------------------------------|-------|----------------|----------------|
| Fixed assets: | | | |
| Tangible assets | 9 | - | - |
| Current assets: | | | |
| Other debtors | | 5,287 | 17,155 |
| Cash at bank and in hand | 10 | 46,678 | 35,785 |
| Creditors: amounts falling due within one year | | (9,876) | (9,876) |
| Net current assets/(liabilities) | | 42,089 | 43,064 |
| Net assets | | 42,089 | 43,064 |
| Funds of the Charity: | | | |
| Unrestricted funds | 11 | 30,897 | 32,557 |
| Restricted income funds | 11 | 11,192 | 10,507 |
| Total funds | | 42,089 | 43,064 |

The financial statements on pages 9 to 18 were approved by the Trustees, authorised for release on:

15.11.22

and signed on their behalf by:



Oliver Brendon
Chairman

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

1. Basis of preparation

The financial statements of the charity have been prepared on the basis of historic cost in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- Accounting Standards; and
- The Charities Act.

There have been no changes to accounting policies, nor changes to the accounts of prior years.

2. Accounting policies

Recognition of Income and endowments

Donations and legacies

These are included in the Statement of Financial Activities (SoFA) when: the charity becomes unconditionally entitled to the income; and the monetary amount can be measured with sufficient reliability.

Investment income

Investment income is recognised on a receivable basis.

Gifts in kind

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income, based on the amount recovered at the balance sheet date.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Charitable grants

Grants payable are payments made to third parties in the furtherance of the charitable objectives of the charity. Single or multi-year grants are accounted for when the recipient has a reasonable expectation that they will receive the grant and the Trustees have agreed to pay the grant without condition and any condition attaching to the grant is outside the control of the charity.

Support costs

Support costs relate to all the costs and expenditure of the charity other than its charitable grants and are recognised as incurred. All Support costs are met out of the Operating Costs Fund, which is fully funded each year by the Trustees to cover the operating costs of the Charity, thus ensuring that all other income raised can be used on charitable grants. Support costs are further analysed in the following categories, with staff costs allocated by time spent:

Grant management costs

Grant management costs are all costs associated with the origination, appraisal and inspection of the charity's grant giving activities.

Fundraising and publicity

Fundraising and publicity costs are all costs associated with the charity's fundraising activities and events and related promotional activity.

Finance and governance

Finance and governance costs include costs of the preparation and independent review of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Office overheads

Office overheads are the charity's remaining central and support costs.

Taxation

The charity is a registered charity and is therefore exempt from taxation.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| Asset class | Depreciation method and rate |
|------------------|------------------------------|
| Office equipment | 33% straight line on cost |

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired or incurred in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Foreign Exchange

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Fund structure

Unrestricted income funds are general funds that are available for use in the provision of charitable grants at the trustees' discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose. The Operating Costs Fund is fully funded each year by the Trustees to cover the support costs of the Charity, thus ensuring that all other income raised can be used on charitable grants.

3. Analysis of income & endowments

| | Unrestricted Funds £ | Restricted Funds ¹ £ | 2022 £ | 2021 £ |
|---------------------|-------------------------|------------------------------------|----------------|---------------|
| Personal donations | 39,653 | 43,642 | 83,295 | 13,977 |
| Gift Aid reclaimed | 11,679 | - | 11,679 | 18,614 |
| Fundraising events | 16,189 | - | 16,189 | 5,713 |
| Grant funding | - | 2,924 | 2,924 | - |
| Total income | 67,521 | 46,566 | 114,087 | 38,304 |

¹ Restricted Funds relate to donations made in response to specific projects such as the restricted grant funding which is specifically for Play it Forward Zambia's nutrition project at Nakawa Pre-School. In addition, Restricted Funds also includes the Operational Costs Fund which is fully funded each year by the Trustees to cover the operating costs of the Charity, thus ensuring that all other income raised can be used on charitable activities.

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

4. Grantmaking

Below are details of material grants provided during the period

| Name of partner | Description | Purpose for which grants are made | 2022 £ | 2021 £ |
|-------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|
| Play it Forward Zambia | Engages young people in education and health activities | Cover operational and administration costs of the organisation to enable them to deliver their community football for good projects | 69,181 | 53,534 |
| African Revival | Provides access to education for young people in rural villages | Improve education facilities, safe water & sanitation infrastructure in community schools | - | 2,000 |
| The Butterfly Tree | Supports vulnerable children decimated by the HIV and AIDS pandemic | Improve education facilities, safe water & sanitation infrastructure in community schools | - | 3,583 |
| Tackle Africa | Uses the power of football to deliver HIV and sexual health education to young people | Improve young people's HIV knowledge and sexual reproductive health and rights (SRHR) | - | 11,957 |
| Total grants | | | 69,181 | 71,074 |
| 4.1 Grant management costs | | | | |
| Support costs associated with grantmaking | | | 19,115 | 4,977 |

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

5. Analysis of support costs

| | 2022 £ | 2021 £ |
|----------------------------|---------------|---------------|
| Grant management | 19,115 | 4,977 |
| Fundraising and publicity | 17,082 | 7,661 |
| Finance and governance | 5,106 | 2,093 |
| Office overheads | 4,578 | 2,879 |
| Total support costs | 45,881 | 17,610 |

6. Trustee and auditor remuneration and expenses

During the year ended 31 March 2022, no Trustees received any remuneration or other benefits in respect of their position as Trustee of the charity.

6.1 Net income for the period is after charging:

| | 2022 £ | 2021 £ |
|----------------------------------------|-----------|-----------|
| Independent examiner fees and expenses | 600 | 600 |

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

7. Paid employees

7.1 Staff costs

| | 2022 £ | 2021 £ |
|--------------------------------------------|---------------|--------------|
| Gross wages, salaries and benefits in kind | 20,500 | 6,750 |
| Employer's National Insurance Costs | 3,092 | 2,187 |
| Pension costs | 1,250 | 920 |
| Medical insurance | 116 | 98 |
| Training Costs | 4,960 | - |
| Total staff costs | 29,918 | 9,955 |

¹ Due to the ongoing Covid-19 pandemic, Attraction Tickets Ltd reduced the amounts recharged to Play it Forward in respect of staff salary costs to financially support the charity during a period of reduced income.

7.2 Average number of full-time equivalent employees in the last year

| | 2022 FTE | 2021 FTE |
|--------------|-------------|-------------|
| Total | 1 | 1 |

7.3 Defined contribution pension scheme

The charity provides its full-time employees with access to a defined-contribution pension scheme, the costs of which in the current period are detailed in 7.1 above.

8. Taxation

The charity is a registered charity and is therefore exempt from taxation.

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

9. Tangible fixed assets

| | Computer and IT equipment £ | Total £ |
|---------------------------------|--------------------------------|--------------|
| Cost | | |
| As at 1 April 2021 | 1,134 | 1,134 |
| As at 31 March 2022 | 1,134 | 1,134 |
| Accumulated depreciation | | |
| As at 1 April 2021 | 1,134 | 1,134 |
| Charge for the period | - | - |
| As at 31 March 2022 | 1,134 | 1,134 |
| Netbook value | | |
| As at 1 April 2020 | - | - |
| As at 31 March 2021 | - | - |

10. Creditors and accruals

| | Amounts falling due within one year | |
|----------------|-------------------------------------|--------------|
| | 2022 £ | 2021 £ |
| Other accruals | 9,876 | 9,876 |
| Total | 9,876 | 9,876 |

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

11. Funds

11.1 Funds held

| Fund name | Type | Purpose and restriction |
|----------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General Fund | Unrestricted | Unrestricted income funds are general funds that are available for use in the provision of charitable grants at the trustees' discretion in furtherance of the objectives of the charity. |
| Operating Costs Fund | Restricted | The Operating Costs Fund, which is fully funded each year by the Trustees, covers the operating costs of the Charity, thus ensuring that all other income raised can be used on charitable grants. |
| Chalk Cliff Trust | Restricted | During the year, £2,924 was donated by the Chalk Cliff Trust for the Nutrition Project at Nakawa Pre-School in Zambia. In April 2022, this sum was transferred to Play it Forward Zambia. |

11.2 Movements of major funds in 12 months to 31 March 2022

| | Balance at 1 April 2021 £ | Incoming resources £ | Outgoing resources £ | Balance at 31 March 2022 £ |
|----------------------------|---------------------------------|----------------------------|----------------------------|----------------------------------|
| Unrestricted funds: | | | | |
| General Fund | 32,557 | 67,521 | (69,181) | 30,897 |
| Restricted funds: | | | | |
| Operating Costs Funds | 10,507 | 43,642 | (45,881) | 8,268 |
| Chalk Cliff Trust | - | 2,924 | - | 2,924 |
| Total Funds | 43,064 | 114,087 | (115,062) | 42,089 |

11.2 Movements of major funds in 12 months to 31 March 2021

| | Balance at 1 April 2020 £ | Incoming resources £ | Outgoing resources £ | Balance at 31 March 2021 £ |
|----------------------------|---------------------------------|----------------------------|----------------------------|----------------------------------|
| Unrestricted funds: | | | | |
| General Fund | 72,827 | 30,621 | (70,891) | 32,557 |
| Restricted funds: | | | | |
| Operating Costs Funds | 20,617 | 7,500 | (17,610) | 10,507 |
| Covid Relief | - | 183 | (183) | - |
| Total Funds | 93,444 | 38,304 | (88,684) | 43,064 |

Financial Statements

Notes to the financial statements for the year ended 31 March 2022

12. Transactions with related parties

12.1 Operating expenses and loan amounts

Certain operating and support costs of the charity (including all employee costs) are initially met by ATD Travel Services Ltd a company majority owned and controlled by Oliver Brendon, Chairman and Trustee of Play it Forward. Such expenses incurred are fully re-charged to the charity at cost and any amounts owing between the two entities settled periodically at arm's length. At the year-end no amounts were owed between the parties (March 2021: £Nil).

During the year the charity entered into the following transactions with a related party:

Play it Forward Zambia

The charity has a close working relationship with Play it Forward Zambia which is a registered NGO based in Zambia. Under an agreement with the two entities Play it Forward in the UK is obliged to provide support to Play it Forward Zambia in the development of strategies, projects, targets and budgets, to raise funds and raise the international profile of Play it Forward Zambia, to assist with monitoring and evaluation, and to provide technical support. Under the agreement, Play it Forward Zambia is obliged to work closely with Play it Forward on strategies, projects, targets and budgets, to assist with fundraising applications, to use funds raised by Play it Forward as agreed, and to provide financial and operational reports.

In the year ending 31 March 2022, grant funding of £69,181 was transferred to Play it Forward Zambia (March 2021: £53,534).



Play it Forward

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play it 
forward

PLAY. INSPIRE. EMPOWER.

Registered Charity No. 1177278

 Registered with
**FUNDRAISING
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